



PRIVATE FAMILY ADVISERS

MOORE BLATCH
solicitors

Instructions for signing a Will or Codicil

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1. Please **read** the document to ensure that it accords with your wishes. Any alterations **must** be made before you sign. **All alterations should be** initialled by you and the witnesses in the margin opposite the alteration.
2. In the **presence of two witnesses** sign your name with your usual signature at the end of the document where indicated and as shown in the example below for 'J R Smith'.
3. The two witnesses must then **sign their names and write their names, addresses and occupations** where indicated and as shown in the example 'T Brown' and 'A Jones'.
4. **You and the two witnesses must all three be present together and see each other sign.**
5. No person taking a legacy or other benefit under the document or the husband, wife or civil partner of any such person should be a witness, otherwise such person will not be able to receive their benefit.
6. The date of the signing must then be inserted where indicated at the end of the document and on the front cover.

EXAMPLE

In **Witness** whereof I have hereunto set my hand this **THIRD** day of **MARCH** Two thousand and seven Signed by the said **John Robert Smith** as and for his last Will in the presence of us both present at the same time who at his request in his presence and in the presence of each other have hereunto subscribed our names as witnesses:-

Witness Details:

Signature:

Name: **THOMAS BROWN**
Address: **ANY HOUSE, BRIDGE LANE, BURNLEY, LANCS**
Occupation: **BUSINESSMAN**

Witness Details:

Signature:

Name: **ALISON JONES**
Address: **BRIDGE HOUSE, DUCK STREET, BOLTON, LANCS**
Occupation: **SECRETARY**

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